



United States Department of the Interior

FISH AND WILDLIFE SERVICE
Washington, D.C. 20240



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To: Service Directorate

From: Assistant Director and Chief Financial Officer  Business Management and Operations

Subject: FBMS Blackout Period June 13-18, 2015

The Financial and Business Management System (FBMS) production environment is migrating from its current technical infrastructure supported by the Interior Business Center (IBC) to a cloud-hosting infrastructure. VirtuStream Federal Cloud (VFC) will now support all FBMS environments. This migration requires a system blackout period to allow for the transition. During this blackout, no Fish and Wildlife Service (FWS) or other DOI bureau transactions will be possible. The purpose of this document is to provide information about the planned FBMS blackout period scheduled for mid-June.

Blackout Period Details

- A blackout period is needed in order to provide a "clean break" for the final data migration to the cloud production environment.
- The blackout period is scheduled to take six days (four business days and two weekend days), beginning at 6:00 pm MST (8:00 pm EST) on Friday, June 12, 2015, and ending when the system is re-opened by 6:00 am MST (8:00 am EST) on Friday, June 19, 2015.
- If possible, the blackout period may be shortened. Any changes to the schedule will be communicated to the FBMS user community as soon as they become known.
- In order to reduce the workload in June, Treasury has waived certain monthly reporting requirements, i.e., the Governmentwide Treasury Account Symbol Adjusted Trial Balance System (GTAS) reporting for the month of May 2015.

Current Status of the Cloud Migration

- FBMS is composed of multiple environments. The FBMS development and quality environments have already been successfully migrated to the cloud and are running without issue.
- The DOI FBMS Business Integration Office (BIO) and the bureaus recently and successfully completed functional, interface, and system testing of the FBMS production environment.

Benefits of Moving FBMS to the Cloud

- The move of FBMS to a cloud-hosting provider aligns with OMB's Cloud-First mandate of FY2010.

- Cloud hosting provides cost efficiencies in that DOI will only pay for resources consumed at any given time, not for the entire infrastructure. Cloud hosting also eliminates the need for a significant costs associated with the purchase and maintenance of servers and other hardware.
- Cloud hosting provides a flexible infrastructure and supports future innovations.

Undelivered Orders (UDO) Third Quarter Certification

The BIO and FWS are treating this blackout as similar to a year-end blackout addressing all affected FBMS processes. Since the blackout period will occur during the timeframe that programs and regions will be reviewing their third quarter UDO reports for certification, a four business day extension will be granted on the signed certifications. The Division of Financial Management (DFM) will run the third quarter UDO reports and make them available on May 31. Signed certifications will be due to DFM on July 7, 2015, to compensate for the blackout period.

The DFM Branch of Business Integration (BBI) will coordinate this effort within FWS and provide additional detail as it becomes available. For more information, please contact Janet Spencer, FWS FBMS Bureau Production Support Lead, at janet_spencer@fws.gov, or (303) 984-6858.