



WSFR Public Event Raffles

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Summary: This guidance will assist decision makers in determining appropriate activities at WSFR public events, and what donations are allowable.

Audience: WSFR staff

Program: WSFR-administered

Background: WSFR staff routinely attends events where industry partners are present. The events raise awareness of WSFR programs, and their significance to National conservation. Some industry partners have offered to donate goods to WSFR for free drawings at the events, and WSFR programs staff have requested a decision from the Branch of Policy on whether these raffle events are consistent with Service-wide and departmental policy.

Authorities: 16 U.S.C. 669h *Authorized Expenses for Administration*
16 U.S.C. 777h *Authorized Expenses for Administration*
374 DM 6 *Employee Responsibilities and Conduct*
212 FW 8 *Donations, Funding, and Solicitation*

Guidance: The Branch of Policy has looked into the proposed activities and statutory guidance, as well as Departmental and Service manual chapters on the subject, and having a free public raffle of donated prizes, that are under \$300 in value each, is not prohibited in any existing policies. Fish and Wildlife Service Ethics officials concur that it is acceptable for Service employees to receive donated gifts under this monetary threshold for the purpose of promoting the Fish and Wildlife Service mission.

Appendices: Additional documentation is available upon request.