

WSFR Training

Welcome to the WSFR Training

The purpose of the WSFR Training Program is to provide national training to develop basic and specialized grants management knowledge and skills resulting in the consistent and sensible application of regulations, processes, and decisions in the WSFR grant programs.

WSFR training courses inform and equip state and federal grant management staff members to deal effectively with grant management processes and issues.

The Training Program also maintains the [online WSFR Toolkit](#) for grant managers and grantees.

Course Catalog

Instructor-led Courses	<u>Type</u>	<u>Duration</u>
Advanced Grants Management (AGM)	Instructor-led	32 hours
Basic Grants Management (BGM)	Instructor-led	32 hours
Lands Grants Management (LGM)	Instructor-led	24 hours
Project Leaders Course	Instructor-led	12 hours
Distance Learning and Online Courses	<u>Type</u>	<u>Duration</u>
Online Project Leader Course	Online	Self-paced estimated 6-8 hours
Introduction to The Wildlife And Sport Fish Restoration (WSFR) Program	Online	Self-paced estimated 30 - 45 minutes
The Grants Management Process	Online	Self-paced estimated 20-30 minutes
Fundamentals of Real Property Technical Appraisal Reviews	Online through DOI Talent	Self-paced estimated 3 hours
Online Virtual Learning Series	<u>Type</u>	<u>Duration</u>
WSFR Safety Margins Video Tutorial This tutorial explains how safety margins in the Wildlife Restoration (WR), Sport Fish Restoration (SFR), and State Wildlife Grants (SWG) financial assistance programs are calculated, as well as provides best management practices for recipients to minimize the potential for reverting funds under these programs.	Online	35 minutes
Completing the Budget Information for Non-Construction Programs (SF-424A) This tutorial explains how applicants of U.S. Fish & Wildlife Service financial assistance programs should complete the SF-424A when applying for non-construction grants and cooperative agreements. Click here to download a written version of the SF-424A tutorial.	Online	35 minutes

Completing the Federal Financial Report (SF-425)

This tutorial explains how recipients of U.S. Fish & Wildlife Service awards should complete the SF-425 when reporting on the financial status of Federal and matching funds under financial assistance grants and cooperative agreements. Click [here](#) to download a written version of the SF-425 tutorial.

Online

29
minutes

Note: When viewing the on-line courses on a PC, it may be necessary to adjust your screen size depending on the web browser you use. For tablet users, it is best to open the URL link on your tablet and create a Bookmark on the Home Screen. Then click on the Home Screen bookmark to open the course.

Schedule of National Training Events for Federal FY2021 (October 2020 - September 2021)

Due to COVID-19, in-person training classes have been postponed due to social gathering and public health and safety concerns. Please check back on a regular basis for future virtual and in-person training classes.

Contact Information

Ryan Oster - WSFR Training Program Coordinator
U.S. Fish and Wildlife Service - Wildlife & Sport Fish Restoration Program
Division of Financial Assistance Support and Oversight - Systems & Training Branch
304-596-3641
ryan_oster@fws.gov

Navigate space